



The Weaverham
Primary Academy
Inspire, Nurture, Flourish

Remote Learning Guidelines for Parents/Carers

Aim

The remote learning guidelines intend to:

- Ensure consistency in the approach to remote learning for pupils who aren't in school.
- Set out expectations for all members of the school community with regards to remote learning.

Roles and responsibilities

Teachers

When providing remote learning, teachers will be available between 9am and 3.30 pm.

Teachers are responsible for:

Setting work

Work will be uploaded on the relevant Google Classroom class page. The work will be set ready for children to access from 9am on a given day. The work will follow our agreed curriculum and link to previous in-school learning as outlined below.

Maths	English	Foundation Subjects
Maths Mastery Approach - using videos and resources published by White Rose	Writing linked to Read to Write units RWInc phonics using Ruth Miskin online videos Shared reading linked to Read Write Inc or class reader.	Objectives and activities linked to current topic themes

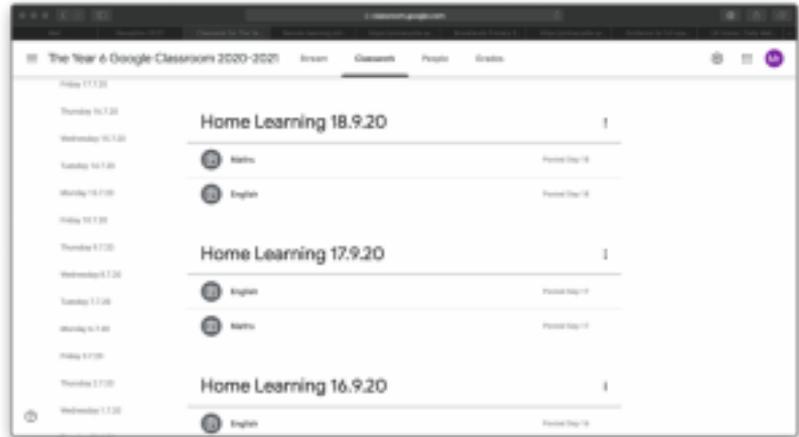
The daily requirements with recommended learning times are outlined below:

EYFS	KS1 (minimum)	KS2 (minimum)
Good morning welcome message Phonics (15 mins) Maths task English task Reading Active session Story read by a member of staff Access to relevant websites	Good morning welcome message Phonics (20mins) Maths teaching and task (30 mins) English task- handwriting, spelling, sentence construction (30 mins) Reading activity or lesson Active lesson (30 mins) Topic Daily assembly via BBC	Good morning welcome message Reading lesson (25mins) Maths (60 mins) Writing lesson (60 mins) Active lesson (30 mins) Foundation subject input with complementary tasks to complete independently Access to relevant websites to support development of key skills e.g times tables Daily assembly via BBC

Work uploaded enables children to easily access the work. If required, a workbook will be provided for children to record their work.

If required, differentiated tasks will be set and focused support groups created on Google Classroom. With direction and support from the Class Teacher, Teaching Assistants will upload work and create focused support groups for target children.

To support easy access - the work set will follow a common format on Google Classroom. Daily home learning will be clearly indicated and dated. Individual tasks will be listed.



Providing feedback on work

Pupils 'Turn In' their completed work via Google Classroom.

The class teacher will contact children/parents for any work outstanding.

Pupils are expected to 'Turn In' work during or immediately after each learning session.

Teachers will provide feedback before or during the next learning session for that subject.

Individual and whole class feedback can be provided via Google Classroom or through the use of live teaching sessions.

Keeping in touch with pupils and parents

Teachers will register all children via video conferencing (Google Meet or Zoom), at a set time, **every day**. If one bubble is isolating, this will be at 9am. If more than one bubble is isolating, a timetable will be set up to ensure that face to face registration and welcome can happen for every child - even if a household only has one device. Wherever possible, school will loan additional devices to families (supported by a loan agreement) so that children in Y2-6 have an individual device.

Messages to be posted on Google Classroom. If a general message is required, the Year group email address can be used. Parents are able to communicate directly with the class teachers via the email address. In line with national guidelines, children are expected to engage with remote learning every day.

Teachers will monitor engagement via Google Classroom. If engagement is not daily, class teachers follow up with a telephone call to offer support.

Teachers will use video conferencing technology to stay in touch with children throughout the day.

Timetables will vary depending on the age and needs of the children. These will be published as soon as possible if isolation is undertaken.

The minimum requirements are as follows:

EYFS	KS1	KS2
Morning registration and welcome meeting Use of daily short burst videos to support learning and well-being.	Morning registration and welcome meeting Afternoon registration and catch-up session *Additional targeted and group sessions to be delivered as appropriate.	Morning registration and welcome meeting Mid-morning catch-up session Afternoon registration and catch-up session *Additional targeted and group sessions to be delivered as appropriate.

Teaching assistants

When assisting with remote learning, teaching assistants will be available between 9.00am - 3.30pm on the days that they are contracted to work.

When assisting with remote learning, teaching assistants are responsible for:

- Providing specific tasks for children with SEND by adapting tasks
- Conducting home visits to drop off work, if appropriate
- At the request, and with the support of the class teacher, deliver focused group intervention sessions via Zoom or Google Meet
- Contacting parents on behalf of the class teacher

Pupils and parents

Staff can expect pupils learning remotely to:

- Register via Google Meet or Zoom every day.
- Be engaged with learning throughout the school day
- Complete work to the deadline set by teachers to an acceptable standard
- Seek help if they need it, from teachers or teaching assistants
- Contact teachers if they require support to help complete or access learning

Staff can expect parents with children learning remotely to:

- Make the school aware if their child is unwell
- Seek help from the school if required
- Make themselves familiar with the Virtual School and Google Classroom
- Raise any concerns with the class teacher via email or Google Classroom message

Written: January 2021

Approved by:

Review date: January 2022